



Developing Golf's  
Next Generation

## AJGA TRAVEL STIPEND REQUEST FORM 2023 POLO GOLF JUNIOR CLASSIC

POLO  
GOLF

*Junior Classic*

### Player Reimbursement Information

Player Name: \_\_\_\_\_

Make payable to: \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Member ID #: \_\_\_\_\_

#### **Please return form and receipts to:**

American Junior Golf Association  
Attn: Patrick Plank  
1980 Sports Club Dr.  
Braselton, GA 30517  
pplank@ajga.org

Are you a current Liberty National ACE Grant recipient? Yes ☐ No ☐

<u>Stipend Categories</u>	<u>Option 1</u>		<u>Option 2 *</u>	
	<u>Amt. to be Reimbursed</u>	<u>Receipts (☑)</u>	<u>Amt. considered Charitable contrib.</u>	<u>Receipts (☑)</u>
<b>Travel to/from event</b> (airfare, mileage)	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
<b>Rental Car</b>	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
<b>Lodging</b>	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
<b>Total expenses (Max \$250)</b>	=====		=====	

#### Stipend Guidelines

- \* - Expenses up to the amount of the eligible stipend may be donated to the AJGA, which is a 501(c)(3) organization. Once the form AND receipts are received, a charitable contribution receipt letter will be sent to you for your tax records.
- Receipts **MUST** be enclosed for all expenses - for either a reimbursement check or a charitable donation. A Google Maps is required to substantiate mileage. 2023 mileage reimbursement is \$0.655/mile which covers gas plus devaluation/depreciation costs of the vehicle.
- The AJGA is not permitted to provide reimbursement for items bought with frequent flier miles or point rewards programs (per United States Golf Association guidelines).
- Reimbursable expenses include travel to/from the event (flight, mileage or gas, if driving) for the junior only. Parents' expenses are not eligible for reimbursement. Airline receipts must show juniors name.
- Reimbursement for multi-leg flights (traveling to more than one destination) will be determined based on a percentage of the total cost of all the flights. This method complies with the United States Golf Association's Rules of Amateur Status guidelines.
- Travel stipend requests must be submitted to Tournament Director, Patrick Plank, by **August 4, 2023**. Any requests received after this date will only be honored in the form of a charitable donation to the AJGA as outlined in #1 above.
- The Tournament Stipend committee reserves the right to approve/deny any reimbursement of stipend expenses.
- Liberty National ACE Grant Members must submit this stipend reimbursement along with their Liberty National ACE Grant Reimbursement Worksheet. *Attention to: Liberty National ACE Grant (not to the Tournament Director)*
- If you are an international competitor and would like to receive your travel stipend via wire transfer, please contact Patrick Plank for the International Wire Transfer Form. PLEASE BE ADVISED: a \$10 fee will be deducted from your stipend to cover the cost of this service.