



**AJGA TRAVEL STIPEND REQUEST FORM**  
**2021 Polo Golf Junior Classic at Liberty National**



**Player Reimbursement Information**

Player Name: \_\_\_\_\_

Make payable to: \_\_\_\_\_

Home Address: \_\_\_\_\_  
 \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Member ID #: \_\_\_\_\_

**Please return form and receipts to:**  
 American Junior Golf Association  
 Attn: Patrick Plank  
 1980 Sports Club Dr.  
 Braselton, GA 30517  
 pplank@ajga.org

Are you a current ACE Grant recipient? Yes  No

<b><u>Stipend Categories</u></b>	<b><u>Option 1</u></b>		<b><u>Option 2 *</u></b>	
	<b><u>Amt. to be Reimbursed</u></b>	<b><u>Receipts (☑)</u></b>	<b><u>Amt. considered Charitable contrib.</u></b>	<b><u>Receipts (☑)</u></b>
<b>Travel to/from event</b> (airfare, mileage, rental, or gas ONLY)	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
<b>Lodging</b>	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
<b>Total expenses (\$350 Maximum)</b>	=====		=====	

**Stipend Guidelines**

- \* Expenses up to the amount of the eligible stipend may be donated to the AJGA, which is a 501(c)(3) organization. Once the form AND receipts are received, a charitable contribution receipt letter will be sent for your tax records.
- Receipts **MUST** be enclosed for all expenses - for either a reimbursement check or a charitable donation. A Google maps printout ([www.google.com/maps](http://www.google.com/maps)) is required to substantiate mileage. 2021 mileage reimbursement is \$0.56/mile which covers gas plus devaluation/depreciation costs of the vehicle.
- The AJGA is not permitted to provide reimbursement for items bought with frequent flier miles or point rewards programs (per United States Golf Association guidelines).
- Reimbursable expenses include accommodations and travel to/from the event (flight, mileage, rental car or gas) for the junior only. Parents' expenses are not eligible for reimbursement. Airline receipts must show junior's name.
- All travel stipend requests must be submitted to Tournament Director Patrick Plank by **August 6, 2021**. Any requests received after this date will only be honored in the form of a charitable donation as outlined in #2 above.
- The Tournament Stipend committee reserves the right to approve/deny any reimbursement of stipend expenses.
- If you are an international competitor and would like to receive your travel stipend via wire transfer, please download and return the [International Wire Transfer Form](#) . PLEASE BE ADVISED: a \$36 fee will be deducted from your stipend to cover the cost of this service.