



Developing Golf's
Next Generation

AJGA TRAVEL STIPEND REQUEST FORM

2023 Hilton Grand Vacations ANNIKA Invitational presented by Rolex



ROLEX

Player Travel Reimbursement Information

Player Name: _____

Make payable to: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Member ID #: _____

Are you a current ACE Grant recipient? Yes ☐ No ☐

Please return form and receipts to:

American Junior Golf Association
Attn: Katie Jones
1980 Sports Club Dr.
Braselton, GA 30517
Email: kjones@ajga.org

<u>Stipend Categories</u>	<u>Option 1</u>		<u>Option 2 *</u>	
	<u>Amt. to be Reimbursed</u>	<u>Receipts (☑)</u>	<u>Amt. considered Charitable contrib.</u>	<u>Receipts(☑)</u>
Travel to/from event (airfare, mileage, rental or gas ONLY)	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>
Lodging	_____	<input type="checkbox"/>	_____	<input type="checkbox"/>

Total Maximum Stipend

- If traveling from the U.S. and staying at host hotel - \$200 (alternate lodging - \$100)
- If traveling internationally and staying at host hotel - \$500 (alternate lodging - \$250)
- Host Hotel: SpringHill Suites by Marriott Orlando Lake Nona (13700 Boggy Creek Rd.)

Stipend Guidelines

1. * - Expenses up to the amount of the eligible stipend may be donated to the AJGA, which is a 501(c)(3) organization. Once the form AND receipts are received, a charitable contribution receipt letter will be sent to you for your tax records.
2. Receipts MUST be enclosed for all expenses - for either a reimbursement check or a charitable donation. A Google Maps is required to substantiate mileage. 2023 mileage reimbursement is 58.5 cents per mile (will be based on 2023 IRS Tax Mileage Rate) which covers gas plus devaluation/depreciation costs of the vehicle.
3. The AJGA is not permitted to provide reimbursement for items bought with frequent flier miles or point rewards programs (per United States Golf Association guidelines).
4. Reimbursable expenses include travel to/from the event (flight, mileage, rental car or gas) for the junior only. Parents' expenses are not eligible for reimbursement. Airline receipts must show junior's name.
5. All travel stipend requests must be submitted to Tournament Director, Katie Jones, by **February 15, 2022**. Any requests received after this date will only be honored in the form of a charitable donation to the AJGA as outlined in #2 above.
6. The Tournament Stipend committee reserves the right to approve/deny any reimbursement of stipend expenses.
7. ACE Grant Members must submit this stipend reimbursement along with their ACE Grant Reimbursement Worksheet.
Attention to: ACE Grant (not to the Tournament Director)
8. If you are an international competitor and would like to receive your travel stipend via wire transfer, please contact Katie Jones for the International Wire Transfer Form. PLEASE BE ADVISED: a \$10 fee will be deducted from your stipend to cover the cost of this service.