



AJGA TRAVEL STIPEND REQUEST FORM

2021 ANNIKA Invitational USA presented by Rolex



Player Travel Reimbursement Information

Player Name: _____

Make payable to: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Member ID #: _____

Please return form and receipts to:

American Junior Golf Association
 Attn: Katie Nord
 1980 Sports Club Dr.
 Braselton, GA 30517
 Fax: (678) 425-1711
 Email: knord@ajga.org

	<u>Option 1</u>	<u>Option 2 *</u>
<u>Stipend Categories</u>	Amt. to be Reimbursed Receipts (☑)	Amt. considered Charitable contrib. Receipts(☑)
Travel to/from event (airfare, mileage, rental or gas ONLY)	_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
Lodging	_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
Total Expenses (Max \$200) <i>An additional \$300 will be reimbursed With an international flight receipt</i>	_____	_____

Total Maximum Stipend

- \$200 – Staying at World Golf Village Renaissance St. Augustine Resort (You must provide a World Golf Village Renaissance St. Augustine Resort lodging receipt)
- \$100 – Staying at an alternate hotel

Stipend Guidelines

1. * - Expenses up to the amount of the eligible stipend may be donated to the AJGA, which is a 501(c)(3) organization. Once the form AND receipts are received, a charitable contribution receipt letter will be sent to you for your tax records.
2. Receipts **MUST** be enclosed for all expenses - for either a reimbursement check or a charitable donation. A Google Maps is required to substantiate mileage. 2021 mileage reimbursement is \$0.56 per mile (based on 2021 IRS Tax Mileage Rate) which covers gas plus devaluation/depreciation costs of the vehicle.
3. The AJGA is not permitted to provide reimbursement for items bought with frequent flier miles or point rewards programs (per United States Golf Association guidelines).
4. Reimbursable expenses include travel to/from the event (flight, mileage, rental car or gas) for the junior only. Parents' expenses are not eligible for reimbursement. Airline receipts must show junior's name.
5. All travel stipend requests must be submitted to Tournament Director, Katie Nord, by **February 19, 2021**. Any requests received after this date will only be honored in the form of a charitable donation to the AJGA as outlined in #2 above.
6. The Tournament Stipend committee reserves the right to approve/deny any reimbursement of stipend expenses.
7. ACE Grant Members must submit this stipend reimbursement along with their ACE Grant Reimbursement Worksheet.
Attention to: ACE Grant (not to the Tournament Director)

8. If you are an international competitor and would like to receive your travel stipend via wire transfer, please contact Katie Nord for the International Wire Transfer Form. PLEASE BE ADVISED: a \$10 fee will be deducted from your stipend to cover the cost of this service.