



AJGA TRAVEL STIPEND REQUEST FORM
2020 ANNIKA Invitational USA
presented by Rolex



Player Reimbursement Information

Player Name: _____

Make payable to: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Member ID #: _____

Please return form and receipts to:

American Junior Golf Association
Attn: Shannon Dudzinski
1980 Sports Club Dr.
Braselton, GA 30517
Fax: (678) 425-1613
sdudzinski@ajga.org

Are you a current ACE Grant recipient? Yes ☐ No ☐

| <u>Stipend Categories</u> | <u>Option 1</u> | | <u>Option 2 *</u> | |
|---|------------------------------|--------------------------|--|--------------------------|
| | <u>Amt. to be Reimbursed</u> | <u>Receipts (☑)</u> | <u>Amt. considered Charitable contrib.</u> | <u>Receipts (☑)</u> |
| Travel to/from event (airfare, mileage, rental or gas ONLY) | _____ | <input type="checkbox"/> | _____ | <input type="checkbox"/> |
| Lodging | _____ | <input type="checkbox"/> | _____ | <input type="checkbox"/> |
| Total expenses (Max \$200) <i>An additional \$300 will be reimbursed with an international flight receipt</i> | ===== | | ===== | |

Total Maximum Expenses

- \$200 – Staying at World Golf Village Renaissance St. Augustine Resort (You must provide a World Golf Village Renaissance St. Augustine Resort lodging receipt)

- \$100 – Staying at an alternate hotel

Stipend Guidelines

1. * Expenses up to the amount of the eligible stipend may be donated to the AJGA, which is a 501(c)(3) organization. Once the form AND receipts are received, a charitable contribution receipt letter will be sent for your tax records.
2. Receipts **MUST** be enclosed for all expenses - for either a reimbursement check or a charitable donation. A Google maps printout (www.google.com/maps) is required to substantiate mileage. 2019 mileage reimbursement is \$0.58/mile which covers gas plus devaluation/depreciation costs of the vehicle.
3. The AJGA is not permitted to provide reimbursement for items bought with frequent flier miles or point rewards programs (per United States Golf Association guidelines).
4. Reimbursable expenses include accommodations and travel to/from the event (flight, mileage, rental car or gas) for the junior only. Parents' expenses are not eligible for reimbursement. Airline receipts must show junior's name.
5. All travel stipend requests must be submitted to Tournament Director Shannon Dudzinski by **March 2**. Any requests received after this date will only be honored in the form of a charitable donation as outlined in #2 above.
6. The Tournament Stipend committee reserves the right to approve/deny any reimbursement of stipend expenses.

7. If you are an international competitor and would like to receive your travel stipend via wire transfer, please download and return the [International Wire Transfer Form](#) . PLEASE BE ADVISED: a \$36 fee will be deducted from your stipend to cover the cost of this service.